

Position: Professional Manager
Department: Education & Training (ET)
Closing Date: 10 October 2021

Requirements:

- Accounting professional designation (for example, CA(SA), ACCA, CIMA, SAIPA)
- Project Management competencies
- Professional body experience

Key Performance Areas:

To manage and take responsibility for the following:

- Accreditation of Professional Bodies;
- Monitoring of Accredited Professional Bodies;
- Management of the implementation of the IRBA's transformation strategy;
- Conduct/co-ordinate research that relates to education and transformation;
- Manage strategic projects for education, training and professional development;
- Manage relevant stakeholder relationships including MOUs;
- Assist with the administrative functions that relate to ET.

In order to:

- Accredite Professional Bodies that meet the requirements of the Accreditation Model;
- Ensure that Accredited Professional Bodies continue to meet the requirements of the Accreditation Model;
- Drive transformation initiatives of the IRBA.
- Keep abreast with trends in education, training and professional development.
- Position ET strategically internally and externally.

Skills and personal attributes

- Creativity and innovation
- Education background / experience
- Excellent people skills
- Excellent communication skills (verbal and written)
- Strong management and leadership competencies
- Excellent planning and organizing competencies

- Strong problem solving and analysis competencies
- Research competencies

CVs must be e-mailed to hr@irba.co.za.

The IRBA is an employment equity employer. To comply with our equity plans, preference for this position will be given to Coloured, African, & candidates with disabilities. Correspondence will be limited to short listed candidates only. Only candidates who meet the requirements should apply. The IRBA reserves the right not to make an appointment. By applying, the applicant gives permission to the IRBA to perform background, security, credit and reference checks and to verify documents and qualifications. Shortlisted candidates may be asked to complete a psychometric assessment before a final appointment is made. As this position is one of trust and honesty and includes the handling of cash and finances, relevant credit checks will be performed on candidates.

In order to consider any application for employment, we will have to process your personal information. The Protection of Personal Information Act, 4 of 2013 (POPIA) provides that when one processes another's personal information, such collection, retention, dissemination and use of that person's personal information must be done in a lawful and transparent manner.

In order to give effect to the above right, the IRBA is under a duty to provide you with various details pertaining to the processing of any applicants' or their representatives' personal information. These details are housed under the HR Processing Notice, which can be accessed and viewed on the IRBA website: <https://www.irba.co.za/library/popi-act> which HR Processing Notice we request you kindly download and read prior to responding to this Job Advert.